



WENTWORTH POINT HIGH SCHOOL

Enrolment Guidelines

The Wentworth Point High School enrolment guidelines are based on the current Department of Education Policy document, <https://policies.education.nsw.gov.au/policy-library/policies/enrolment-of-students-in-nsw-government-schools>

School Context

Wentworth Point High School has a designated intake area called a catchment or enrolment area. Students residing within the catchment are eligible to attend Wentworth Point High School. Families residing outside the designated intake area who wish to have their child considered for enrolment into Wentworth Point High School must make an out-of-area enrolment application.

Please refer to the **NSW Public School Finder Tool** for the Wentworth Point High School enrolment area at <https://education.nsw.gov.au/school-finder>

Main Websites

School Finder: <https://education.nsw.gov.au/school-finder>

Use this website to determine if your residential address is in the local enrolment area

Online Enrolment Website: <https://ehub.enrol.education.nsw.gov.au/>

If you are a local area enrolment who is an Australian or NZ Citizen or Permanent Resident, use this website to complete your online enrolment application

Use the following website to complete an *Expression of Interest* if you wish to be considered as an Out of Area enrolment <https://year7.enrol.education.nsw.gov.au/year7/expressionofinterest>

Paper/PDF Enrolment Applications: <https://education.nsw.gov.au/content/dam/main-education/public-schools/going-to-a-public-school/media/documents/enrol-k12.pdf>

Use this website if you are a student enrolled in an NSW Public School who is on a Temporary Resident Visa. You need to complete this form for enrolment.

Paper/PDF Enrolment Application translated:

<https://education.nsw.gov.au/schooling/translated-documents/enrolment-application>

Use this website if you would like the Enrolment Application translated into another language, including, Mongolian (монгол), Arabic (عربي), Mandarin (简体中文), Korean (한국인), Urdu (اردو), Persian (Fasi) (فارسی).

NSW Department of Education International Temporary Residents Program:

<https://www.deinternational.nsw.edu.au/study-options/study-programs/temporary-residents>

Use this website if you are enrolling in an NSW Government School for the first time and you are on a Temporary Resident Visa.

Year 7 Enrolment throughout the rest of 2025

Parents/guardians of students seeking to enrol into Wentworth Point High School in Year 7 throughout 2025 will need to follow the procedures as outlined by the NSW Department of Education.

Local Area Enrolments: Students who reside in the local catchment area must complete an Online Enrolment Application. This application must be accompanied by 100 points of residential ID to confirm they live in the local catchment area.

Out of Area applicants: must submit an Expression of Interest at the same website.

Students on Temporary Resident Visas: Enrolment Application forms can be submitted directly to Wentworth Point High School. Copies of the Application to Enrol form can be found here:

<https://education.nsw.gov.au/content/dam/main-education/public-schools/going-to-a-public-school/media/documents/enrol-k12.pdf>

The school email is: wentworthpoint-h.school@det.nsw.edu.au

Year 7 Enrolments for 2026

Applications for Enrolment at WPHS for 2026 can be submitted from March 6, 2025.

NSW Public Schools will provide information to parents of Year 6 students enrolled in these schools.

Information about enrolment at an NSW Government School can be found here:

<https://education.nsw.gov.au/public-schools/going-to-a-public-school/enrolment>.

Local Area Enrolment for Australian Citizens and Permanent Residents

An in-area or local enrolment is a student who possesses the required documentary evidence that proves their permanent residence is located within the designated intake enrolment area. All new local enrolments must provide proof of residential address through the documentary evidence required by the school.

How to enrol as a Local Area Enrolment:

1. Check that you are in the Local Enrolment Area [here](#)
2. Go to the Online Enrolment Website: <https://ehub.enrol.education.nsw.gov.au/>
3. Complete the Online Enrolment
4. Include the following uploads in your application:
 - 100 points of residential identification to prove you live in the local area enrolment area (see the *100 Points Residential Proof Checklist* at the end of this document)
 - Your child's birth certificate (if born in Australia or NZ), **or**, Australian Passport or Australian Citizen Certificate (if born overseas and is an Australian citizen), **or**, Passport and Visa (if the child was born overseas and is not an Australia Citizen)

- Any current Family Court Orders
- Copies of your child’s school reports from the last 12 months
- If your child is from a non-government primary school, a copy of their Year 5 NAPLAN results (if available).
- If a child was born in Australia and does not hold an Australian Passport and both parents are born overseas, it will be necessary to sight the parents’ passports.

Please note:

- The applicant’s given address is understood to be the point from which they leave in the morning and their destination in the afternoon.
- The name on the documentation must be in the name of the legal guardian.
- If living with an adult other than a parent or in case of parental separation, to establish guardianship, the school will need photo identification, papers from the Guardianship Board or Family Law Court.
- Penalties may apply for providing false or misleading information to a school when making an application for enrolment. If false or misleading information is given, the enrolment application may be revoked.
- The child’s permanent residential address should remain within the catchment area for at least 12 months after commencing the school. The Director, Educational Leadership will be consulted with any changes to the address and may affect the child’s enrolment status at the school

Out-of-Area Enrolments

An out-of-area enrolment is a student whose permanent and principal place of residence is outside the designated intake catchment.

Out of Area Applicants must complete the following online Expression of Interest:

<https://year7.enrol.education.nsw.gov.au/year7/expressionofinterest>

Places for out-of-area applicants will be considered in relation to enrolment numbers for the cohort (year group) as well as whole school numbers including projected numbers to accommodate additional year groups over time. Consideration will be given to:

1. the number of permanent teaching spaces available;
2. that a sufficient enrolment buffer, determined by the department, be left to accommodate possible new in-area enrolments arriving throughout the school year.

Selection Criteria for Out-of-Area Enrolments

Selections will be made as a holistic decision across all criteria. No single criterion will guarantee selection. Criteria for selecting out-of-area enrolment applications may include one or more of the following factors. The factors are not in priority order:

- Proximity
- Compassionate grounds

Applications **must** address the criteria to be considered in Section 3 (Considerations) of the online application. The online application expands upon this criteria.

The school will also consider:

- A sufficient enrolment buffer exists for eligible in-area enrolments and the school is within its enrolment ceiling
- Availability of appropriate staff and permanent accommodation.

Placement Panel

A placement panel will be formed by the Principal. This panel will be chaired by the WPHS Deputy Principal and will have non-teaching staff representation. The panel will meet for the year 6 into 7 applications for the following school year, in Term 2. They will discuss and reconcile all applications into a unified rank order. The panel will assess the degree to which each applicant meets the criteria, relative to all of the other out of area applications. Applications for out-of-area for any cohort, that are submitted throughout the school year, will also be considered by the enrolment panel based on the same criteria.

Waiting list

Out-of-area placements at Wentworth Point High School is a competitive process and based on the evidence provided, applicants will be ranked to identify those selected for out-of-area enrolment and for placement on a waiting list.

Appeals

If a parent/guardian wishes to appeal against the decision of the school placement panel, the appeal should be made in writing to the Principal who will seek to resolve the matter. If the matter is not resolved, the Director, Educational Leadership will consider the appeal and make a determination. The Director will consult with the Principal and the school community, as necessary. The purpose of the appeal is to determine whether the stated criteria have been applied fairly.

Appeals will be assessed in relation to all applications previously considered. The process at Wentworth Point High School will be thorough, exhaustive and fair to all applicants. The procedures are transparent, while upholding the confidentiality of each student's application and submitted documents.

Students on Temporary Resident Visas

Students on Temporary Resident Visas are unable to apply online.

Students on TRVs must complete an application form. This can be done through a PDF document or a printed copy of the Enrolment Application. This document can be found in a range of languages:

- English: found [here](#)
- Arabic: found [here](#)
- Persian (Fasi): found [here](#)
- Mongolian: found [here](#)
- Korean: found [here](#)
- Urdu: found [here](#)

If students are **not** currently enrolled in an NSW government school, they must first contact NSW Department of Education International Temporary Residents Program (NSW DEI) to make an application for enrolment in a NSW government school.

DEI Website: <https://www.deinternational.nsw.edu.au/study-options/study-programs/temporary-residents>

100 Points Residential Proof List

All documents **MUST** be in the name of the enrolling parent/carer

Parents/carers must provide 100 points of proof of their address for local area enrolments.

This can include the following:


ONE of the following (<i>only one</i> of these may be supplied)	
Council rates notice (40 points)	[]
Lease agreement through a registered real estate agent for a period of at least 6 months or rental board bond receipt (40 points)	[]
Exchanged contract of sale with settlement to occur within the applicable school year (40 points)	[]
ANY of the following (<i>more than one</i> of these may be supplied)	
Private rental agreement for a period of at least 6 months (20 points)	[]
Centrelink payment statement showing home address (20 points)	[]
Electoral roll statement (20 points)	[]
ANY of the following (<i>more than one</i> of these may be supplied)	
Electricity or gas bill showing the service address* (15 points)	[]
Water bill showing the service address* (15 points)	[]
Telephone or internet bill showing the service address* (15 points)	[]
Driver's licence or government issued ID showing home address* (15 points)	[]
Home building or home contents insurance showing the service address (15 points)	[]
Motor vehicle registration or compulsory third-party insurance policy showing home address (15 points)	[]
Statutory declaration stating the child's residential address, how long they have lived there, and any supporting information or documentation of this (15 points)	[]

Examples of 100 points:

- Lease agreement (40) + Electricity bill (15) + Water bill (15) + Driver's Licence (15) + Mobile Bill (15)
- Council rates (40) + Driver's licence (15) + Internet bill (15) + Electricity bill (15) + Mobile bill (15)
- Lease agreement (40) + Centrelink payment statement (20) + Drivers Licence (15) + Internet bill (15) + Gas bill (15)
- Centrelink payment statement (20) + Electoral roll statement (20) + Electricity bill (15) + Mobile bill (15) + Driver's Licence (15) + Water bill (15)

Proof of Student Identity Checklist

The checklist below has been provided to assist with the return of all necessary paperwork.

	Paperwork to be Returned
	<p>Proof of student's residential address Refer to 100 Points Residential Proof Checklist.</p>
	<p>Australian Citizens Birth Certificate or Passport</p>
	<p>Non-Australian Citizens: If your child is a Permanent Resident but not an Australian citizen you will need to provide</p> <ul style="list-style-type: none"> • Passport • Current visa and previous visas (if applicable)
	<p>Temporary Visa Holders: If your child is a Temporary Visa Holder you will need to provide:</p> <ul style="list-style-type: none"> • Passport • Current visa and previous visas (if applicable) • Authority to Enrol issued by the Temporary Residents Program referred to below) • Authority to Enrol or evidence of permission to transfer issued by the International Students Centre (if holding an international full fee student visa, sub class 571P) • Evidence of the visa the student has applied for (if the student holds a bridging visa)
	<p>If your child has health, disability or other support needs you will need to provide:</p> <ul style="list-style-type: none"> • Copies of medical/healthcare or emergency action plans • Evidence of any disability or other support needs, including any learning support plans
	<p>If your child is the subject of family law matters, you will need to provide:</p> <ul style="list-style-type: none"> • Copies of any family law or other relevant court orders